

# **Rules for performance of examination in Pathobiochemistry 3 at the Institute of Medical Biochemistry and Laboratory Medicine**

## ***Academic year 2023/24***

### **The examination dates<sup>1</sup>**

The examination dates will be announced in the SIS.

All exam dates available for the winter examination period will be announced at once. The number of these dates will be definitive. The exam dates will be available for:

- Pre-terms: since November 15<sup>th</sup> 2023. **Student shall choose a pre-term that does not collide with his/her classes on other subjects.**
- Winter examination period from January 22<sup>nd</sup> 2024 to February 16<sup>th</sup> 2024.

Further exam dates will be available for the summer examination period.

After that, no more exams can be performed or terms applied for, even if not all possible terms/re-examinations offered have been taken.

### **Rules for registration for exams and cancellation**

Enrollment for the pre-terms and dates during regular winter examination period by means of the SIS will start on **November 7<sup>th</sup> 2023, at 19:00**.

A student can only take the exam if registered for the term in the SIS, and when all requisites for the exam have been met. Student who fails to meet the given requisites will be deleted from the list for the term before examination, of which the student will be informed by e-mail. This deletion will not reduce the number of attempts further available for the student.

Registration for a particular examination date will always be possible by Thursday (12:00) preceding the given exam date. Cancellation will be possible by Wednesday (12:00) preceding the given exam date. These limits for registration and cancellation will be specified in the SIS for each exam date.

### **Failure to attend the examination and excuse**

A student who fails to attend the examination for which he has enrolled without excusing himself properly in advance **will not be graded, but loses one exam attempt**. When the lapsed date has passed, registration for another date would be possible. A late excuse can only be accepted in case of really serious and well certified reasons. The relevance of excuse is assessed by the examiner or chairman of the examination committee.

The student must excuse to the principal teacher of the subject, i.e., to professor Zima, in written form (Kateřinská 32, 12108 Praha 2) or by electronic mail ([tomas.zima@lf1.cuni.cz](mailto:tomas.zima@lf1.cuni.cz); [bioch@lf1.cuni.cz](mailto:bioch@lf1.cuni.cz)), giving and substantiating the reasons for excuse. The student will be informed about acceptance of the excuse.

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<sup>1</sup> Also called "terms"

## **Re-examinations**

A student can take an examination in a subject **for three times as a maximum**, i.e. the student is entitled to two re-examinations, and no extraordinary terms beyond that are allowed. However, if the student does not exploit the above options within the set examination dates, this **does not entitle him/her to a special date of examination to be appointed for him/her personally**.

No more examination dates will be set.

Further, no examinations can be taken after the end of the second part of the regular examination period in September, or after the last term announced. No extraordinary terms or “Dean’s terms” are allowed.

## **Rules pertaining to the course of examination**

The examination on Pathobiochemistry 3 is oral.

A student tosses a doublet of questions. The list of questions is published at <https://ulbld.lf1.cuni.cz/taught-subject-third>.

On the day of the examination students will gather in front of the Lecture Hall in the second floor (No. 3.073). Students are obliged to bring valid ID cards for the exam.

During the exam the students are not permitted to use any aids and equipment as specified in the Dean’s Measure No. 19/2009, incl. Amendment No. 1. Any violation of this regulation justifies immediate termination of the examination with the grade “failed”.

October 25<sup>th</sup>, 2023

Prof. MUDr. Tomáš Zima, DrSc., MBA  
Head of the Institute